ADV Capital Holdings LLC

RISK ASSESSMENT WORKSHEET

Incident/Accident Examination

WHERE DID THE INCIDENT TAKE PLACE:

( ) Employer
( ) Home Office
( ) Business
( ) Job Site
( ) Other _____

PLEASE TYPE OR PRINT

1. ORGANIZATION_____
2. INCIDENT DATE _____ 3. REPORTING DATE _____
4. OUR NAME (LAST, FIRST) _____
5. JOB TITLE _____
6. IMMEDIATE SUPERVISOR / PERSON OF CONCERN _____
7. DESCRIBE IN DETAIL THE INCIDENT/ACCIDENT AND HOW IT OCCURRED

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

ADD ADDITIONAL SHEETS IF NECESSARY

ADV Capital Holdings LLC

8. Do you have an attorney? ( ) Yes ( ) No
9. **If Yes**, may we contact them? ( ) Yes ( ) No
10. Are you receiving / have you received medical treatment ( ) Yes ( ) No

11. Name of witness/es:

A: _____

B: _____

C: _____

D: _____

E: _____

12. Name of person completing this form:

First Name: _____

Last Name: _____

Signature: _____

Date: _____

DISCLAIMER:

If client is an attorney or law firm and has contracted for the services of investigator to assist said attorney or law firm in any way in any matter on behalf of the attorney or law firm's clients or in any case being handled by the attorney or law firm, then the attorney or law firm hereby expressly acknowledges, covenants, and agrees that the obligation of the attorney or law firm to pay the investigator for services rendered is an obligation solely of the attorney or law firm and is in no way contingent on (1) any particular result or outcome of the investigation, or (2) the attorney or law firm being paid by its client, or (3) the attorney or law firm's client being satisfied with the results or outcome of the investigation. Client expressly acknowledges that agency's fees for services are not contingent on the outcome or results of the above referenced investigation. Agency makes no warranties or guarantees of any kind, express or implied, as to the results of this investigation. No illegal or unethical services will be knowingly provided by agency and client certifies that he/she/it is not knowingly requesting any illegal services. Agency reserves the right to decline or terminate without advance notice any assignment it deems to be illegal or unethical or in agency's sole opinion detrimental to agency. Agency will perform services in compliance with all state and federal laws, regulations and best practices. Client understands that results of surveillances and investigations by their nature are not guaranteed and are limited by time and resources. The information obtained may not be that which is desired or in the favor of the client.

Reports agency will generate a written report of the investigation in a timely manner at the completion of the investigation given the client's account is not in arrears. every reasonable effort will be made to insure that the quality of the information will be accurate. however, agency will not be responsible for information contained within database reports which agency has no control over the content. reports may also include photographs and video tape. client understands that surveillance tapes and pictures are by their nature no t television studio-type productions and are often taken from long distance, from unusual locations and during extreme weather conditions and as such, the quality can be variable. agency will proceed with due diligence to obtain quality video and/or pictures that can be obtained given the circumstances without placing the investigator in any physical harm, unsafe position, or violating privacy statues. therefore, client understands that agency fees are not contingent upon the acquisition of any photos or video. no "audio" recordings will be made relative to surveillance tapes. original videotapes and/or negatives will not be released to client, but will remain the property of agency until such time as required to be surrendered in court as evidence. copies for the purpose of the client's review will be made at the client's request and expense. original notes or documents considered "work product" will not be released and remain the property of agency. only the written final report is released to the client. agency reserves the right to withhold any and all reports and/or evidence pending payment in full and bank clearance thereof. original videotapes and/or negatives will not be released to client, but will remain the property of agency until such time as surrendered in court as evidence. copies for the purpose of the client's review will be made at the client's request and expense. accuracy of information sources database search reports are performed strictly by the information provided on the subject by the client. any error in spelling, format or sequence of letters, words or numbers can result in wrong information on the subject. data is supplied from different private sources, computer systems, public information facilities, government open record institutions and might also contain confidential source information. all attempts are made to maintain the integrity of this data. agency cannot be held liable for inaccuracies contained in public record information or databases accessed. furthermore, information has been gathered from sources and individuals deemed reliable by agency; however, no guarantee, warranty, or other representation is made as to the accuracy of information received from third parties, or its suitability for any particular purpose. if the information reported is not "original source" information, it is strongly recommended that any information gathered be cross-referenced with "original source" information.

GOVERNING LAW:

This Agreement shall be governed by the laws of the State of California CLIENT hereby agrees that in the event of any litigation regarding fees owed to AGENCY, that jurisdiction and venue shall be in Orange County, California. This being our the entire Agreement of both parties is expressed in this document and no verbal understandings, agreements or other documents shall alter, modify or change the terms of this contract. CLIENT agrees that AGENCY may assign this agreement to a sub-contractor in part or whole to complete this assignment, but at all times, AGENCY will continue to meet the terms and conditions of this agreement. This agreement is binding for the benefit of and upon the parties hereto, their heirs, executors, assigns, legal representatives, and successors. As to terminology context in this agreement, singular shall mean plural and vice-versa. Terms used in the male gender serve as function words and do not denote a specific gender but the CLIENT as an individual or entity. CLIENT has had the opportunity to read this Agreement in full and the option to have it reviewed by an attorney. Having no unanswered questions, CLIENT hereby authorizes this investigation and agrees to all the terms and conditions listed herein. By signing this Agreement, I as CLIENT hereby personally certify and affirm that the information supplied above is true and accurate to the best of my knowledge at this time. I further represent and affirm that I am authorized to order this investigation and financially contract for this assignment. In the event my company fails to pay for said investigation, I shall be personally responsible for any and all financial obligations associated with this investigation. I also understand that my knowingly supplying false or misleading information may result in my case being rejected and/or terminated. I will forfeit any and all funds that may have been paid to agency pertaining to this case if any information is discovered to be false, misleading, or compromising the ethical and/or legal obligations of agency in the sole opinion of agency.